



**DECISIONS**

<b>Committee:</b>	<b>CABINET</b>
<b>Date of Meeting:</b>	<b>Monday, 7 April 2014</b>
<b>Date of Publication:</b>	<b>11 April 2014</b>
<b>Call-In Expiry:</b>	<b>17 April 2014</b>

This document lists the decisions that have been taken by the Cabinet at its meeting held on Monday, 7 April 2014, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

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**Call-In Procedure**

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: [www.eppingforestdc.gov.uk/local\\_democracy](http://www.eppingforestdc.gov.uk/local_democracy)

Decision No:
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**3. MINUTES**

**Decision:**

- (1) That the minutes of the meeting held on 3 March 2014 be taken as read and signed by the Chairman as a correct record.

## **7. CORPORATE PLAN 2011-15 - KEY OBJECTIVES 2014/15**

### **Decision:**

(1) That the proposed Key Objectives for 2014/15 be recommended to the Council for adoption.

## **8. STAPLES ROAD AND YORK HILL CONSERVATION AREA CHARACTER APPRAISALS**

### **Decision:**

(1) That the proposed boundary amendment to the York Hill Conservation Area be agreed; and

(2) That, for the following conservation areas in Loughton, the adoption and publication of the Character Appraisals and Management Plans be approved:

(a) York Hill; and

(b) Staples Road.

## **9. TRANSFER OF VICTORY HALL, HAINAULT ROAD, CHIGWELL**

### **Decision:**

(1) That the Council's freehold interest in Site A (as shown on the plan appended to the report) be transferred to Chigwell Parish Council for nil consideration, subject to a claw back provision in the event that commercial or residential development of this site was proposed;

(2) That any residual maintenance liability on Site A for the Council be extinguished upon transfer of the site;

(3) That the Council's legal interest in Site C be transferred to Chigwell Parish Council, subject to a claw back provision as per Site A; and

(4) That, in consultation with the Portfolio Holder for Asset Management & Economic Development, the Director of Governance be given delegated authority to negotiate and agree the final terms.

## **10. ANY OTHER BUSINESS**

### **Decision:**

(1) That, as agreed by the Leader of the Council and in accordance with Section 100B(4)(b) of the Local Government Act 1972, together with paragraphs (6) and (24) of the Council Procedure Rules, the following item of urgent business be considered following the publication of the agenda:

(a) Finance & Performance Management Cabinet Committee – 20 March 2014.

**11. FINANCE AND PERFORMANCE MANAGEMENT CABINET COMMITTEE -  
20 MARCH 2014**

**Decision:**

Risk Management – Corporate Risk Register & Risk Management

- (1) That the key dates within the Action Plan for Risk 1, Local Plan, be updated;
- (2) That for Risk 4, Finance Income, the risks of loss from legislative change to Land Charges and outstanding National Non-Domestic Rates appeals be updated;
- (3) That the Action Plan for Risk 5, Data/Information, be amended to reflect the progress made with e-learning modules for Officers and the introduction of Data Protection Awareness within the Member Induction programme;
- (4) That the vulnerability for Risk 7, Business Continuity, be amended to reflect the short term risk of the Tour de France passing through the District on 7 July 2014;
- (5) That the scoring of Risk 8, Partnerships, be changed to D3 (Low/Very Low Likelihood, Minor Impact);
- (6) That, incorporating the above agreed changes, the amended Corporate Risk Register be approved;
- (7) That the current Tolerance Line on the Risk Matrix be considered satisfactory and not be amended;
- (8) That the revised Risk Management Strategy be adopted;
- (9) That the revised Risk Management Policy Statement be adopted; and
- (10) That the updated Terms of Reference of the Risk Management Group be noted.

